

THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

Company Registration No. 00016861 (England and Wales)

THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
COMPANY INFORMATION**

Directors	J Sommerville T C Evans K Joynes N Hughes H Bains P Beeching A Phillips O Hunt Dr P Tromans	(Appointed 7 January 2016) (Appointed 15 March 2016) (Appointed 7 January 2016)
Secretary	T C Evans	
Company number	00016861	
Registered office	Strand House 70 The Strand Bromsgrove B61 8DQ	
Auditor	Kendall Wadley LLP Granta Lodge 71 Graham Road Malvern Worcestershire WR14 2JS	
Bankers	Barclays Bank plc 54 High Street Worcester Worcestershire WR1 2QQ	

**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
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**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2016

The directors present their annual report and financial statements for the year ended 31 December 2016.

Principal activities

The principal activity of the society continued to be the promotion of the legal profession in the local area.

Directors

The directors who held office during the year and up to the date of signature of the financial statements were as follows:

J Sommerville

T C Evans

K Joynes

N Hughes

H Bains

(Appointed 7 January 2016)

P Beeching

(Appointed 15 March 2016)

A Phillips

O Hunt

(Appointed 7 January 2016)

Dr P Tromans

Auditor

In accordance with the Company's Articles, a resolution proposing that Kendall Wadley LLP be reappointed as auditors of the company will be put at a General Meeting.

Statement of directors' responsibilities

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

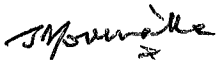
**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2016**

Statement of disclosure to auditor

So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information of which the company's auditor is unaware. Additionally, the directors individually have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditor is aware of that information.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

On behalf of the board



J Sommerville
Director
10 May 2017

**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITOR'S REPORT**

TO THE MEMBERS OF THE WORCESTERSHIRE LAW SOCIETY

We have audited the financial statements of The Worcestershire Law Society for the year ended 31 December 2016 set out on pages 5 to 10. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

As explained more fully in the Directors' Responsibilities Statement set out on pages 1 - 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors, including APB Ethical Standard - Provisions Available for Small Entities (Revised), in the circumstances set out in note 8 to the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2016 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements, and the Directors' Report has been prepared in accordance with applicable legal requirements.

**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

TO THE MEMBERS OF THE WORCESTERSHIRE LAW SOCIETY

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Report and take advantage of the small companies exemption from the requirement to prepare a Strategic Report.

**Elizabeth Needham ACA CTA (VAT) (Senior Statutory Auditor)
for and on behalf of Kendall Wadley LLP**

10 May 2017

**Chartered Accountants
Statutory Auditor**

Granta Lodge
71 Graham Road
Malvern
Worcestershire
WR14 2JS

THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2016

	Notes	2016 £	2015 £
Income		28,236	20,621
Cost of sales		(14,389)	(10,057)
Gross surplus		<u>13,847</u>	<u>10,564</u>
Administrative expenses		(9,923)	(10,074)
Operating surplus	2	<u>3,924</u>	<u>490</u>
Interest receivable and similar income		3	3
Surplus before taxation		<u>3,927</u>	<u>493</u>
Taxation		-	-
Surplus for the financial year		<u><u>3,927</u></u>	<u><u>493</u></u>

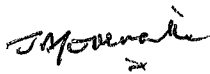
**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 DECEMBER 2016

	Notes	2016 £	£	2015 £	£
Current assets					
Debtors	4	3,216		5,338	
Cash at bank and in hand		25,817		20,432	
		<u>29,033</u>		<u>25,770</u>	
Creditors: amounts falling due within one year	5	(1,192)		(1,856)	
Net current assets			<u>27,841</u>		<u>23,914</u>
Reserves					
Income and expenditure account			<u>27,841</u>		<u>23,914</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors and authorised for issue on 10 May 2017 and are signed on its behalf by:



J Somerville
Director



T C Evans
Director

Company Registration No. 00016861

**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2016**

	Income and expenditure account £
Balance at 1 January 2015	23,421
Year ended 31 December 2015:	
Profit and total comprehensive income for the year	493
	<hr/>
Balance at 31 December 2015	23,914
Year ended 31 December 2016:	
Profit and total comprehensive income for the year	3,927
	<hr/>
Balance at 31 December 2016	<u>27,841</u>

**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

1 Accounting policies

Company information

The Worcestershire Law Society is a private company limited by guarantee incorporated in England and Wales. The registered office is Strand House, 70 The Strand, Bromsgrove, B61 8DQ.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

These financial statements for the year ended 31 December 2016 are the first financial statements of The Worcestershire Law Society prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 January 2015. The reported financial position and financial performance for the previous period are not affected by the transition to FRS 102.

1.2 Income and expenditure

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

1.3 Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.4 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2016**

1 Accounting policies

(Continued)

Classification of financial liabilities

Financial liabilities are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, include creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.5 Taxation

The company has obtained exemption from the Revenue Commissioners in respect of corporation tax, it being a company not carrying on a business for the purposes of making a profit.

2 Operating surplus

	2016	2015
	£	£
Operating surplus for the year is stated after charging/(crediting):		
Fees payable to the company's auditor for the audit of the company's financial statements	816	768
	<u>816</u>	<u>768</u>

3 Employees

The average monthly number of persons (including directors) employed by the company during the year was 1 (2015 - 1). An honorarium was paid to the director J Sommerville during the year amounting to £1,500 (2015: £1,250).

4 Debtors

	2016	2015
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	3,216	5,338
	<u>3,216</u>	<u>5,338</u>

THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2016

5 Creditors: amounts falling due within one year

	2016	2015
	£	£
Trade creditors	382	412
Other taxation and social security	66	-
Accruals and deferred income	744	1,444
	<u>1,192</u>	<u>1,856</u>

6 Members' liability

The society is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the society on winding up such amounts as may be required not exceeding £5.

7 Directors' transactions

During the year the company entered into the following transactions with the following directors:

J Somerville (director) received £2,358 (2015: £5,318) in relation to reimbursed expenses and honorarium.

T Evans (director) received £513 (2015: £931) in relation to reimbursed expenses.

N Hughes (director) received £46 (2015: £15) in relation to reimbursed expenses.

O J Hunt (director) received £62 (2015: £nil) in relation to reimbursed expenses.

The directors are drawn from member firms, all such associated firms pay subscriptions and other fees at the full rate.

8 Non-audit services provided by auditor

In common with many businesses of our size and nature we use our auditor to assist with the preparation of the financial statements.

THE WORCESTERSHIRE LAW SOCIETY
(A COMPANY LIMITED BY GUARANTEE)
DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2016

		2016		2015
	£	£	£	£
Income				
Subscriptions		10,646		9,375
Central law training		-		225
Event income		10,990		8,721
Event sponsorship		6,600		2,300
		<u>28,236</u>		<u>20,621</u>
Cost of sales				
Event costs	14,389		10,057	
		<u>(14,389)</u>		<u>(10,057)</u>
Gross surplus	49.04%	13,847	51.23%	10,564
Administrative expenses				
Honoraria	1,500		1,250	
Computer running costs	1,179		232	
Travelling & subsistence	658		816	
Treasurer's firms expenses	-		720	
Law society conferences	633		120	
Administration support	4,724		4,762	
Accountancy	816		768	
Printing, posting & stationary	223		439	
Promotional expenditure	-		500	
Sundry expenses	190		467	
		<u>(9,923)</u>		<u>(10,074)</u>
Operating surplus		3,924		490
Investment revenues				
Bank interest received	3		3	
		<u>3</u>		<u>3</u>
Surplus before taxation	13.91%	<u><u>3,927</u></u>	2.39%	<u><u>493</u></u>